

Workshop Operative - Job Profile

Job Title	Workshop Operative
Business Unit	Rental
Department	Rental
Reports to	Depot Manager
Date of Compilation	

Role purpose
General assisting in the day to day running of the workshop, maintaining a clean and tidy working area at all times to ensure a safe working environment.

Data Scope	
General Responsibilities	Booking equipment into depot, checking for any damage and reporting accordingly
Product Responsibilities	Keeping equipment stored correctly in appropriate area
Key Activities	Increase workshop efficiencies Reduce & control workshop waste Ensure safe practices of work are adhered to
Reporting	Reporting of damages and missing assets Any defects in workshop fittings Own attendance records

Principal Accountabilities	
1.	Ensuring all assets are stored in relevant areas
2.	Ensuring all paperwork is complete and correct
3.	Assisting in the preparation and cleaning of equipment as required
4.	Ensuring the workshop area is well maintained and kept clean and tidy
5.	Occasionally assist with on site installations and decommissions as required by customer
6.	Conduct additional ad hoc duties as may be required

RENTAL CENTRES

Scotland & North ide Rental Ltd, Unit 8 Shawfield Trade Park, Rutherglen, Glasgow. G73 1DB Tel: 0141 647 0850

The Midlands ide Rental Ltd, Unit 4A & D, Zone 2, Burntwood Business Park, Ring Road, Burntwood, Staffs. WS7 3JQ Tel: 01543 674 759

The South ide Rental Ltd, Unit 13 Thurrock Trade Park, Oliver Road, Grays, Essex. RM20 3AL Tel: 01708 863 963



Essential/Preferred Attributes		
	Essential	Desirable
Qualifications	Good numeracy & literacy skills A full, clean driving license	Fork Lift Truck licence
Experience	Working in a fast paced and responsive environment	Previous experience in management role within the hire industry Local knowledge of the hire market and sectors
Skills	Good communication skills Capable of taking ownership & responsibility Ability to adapt to operational changes & challenges	Ability to work without supervision
Knowledge	A basic understanding of electrical products would be an advantage	A basic understanding of stock control and asset rotation
Other Attributes	High level of integrity Team worker	A flexible approach with the ability to work in a physically demanding environment

To apply for this vacancy, please send your CV to: gary.lowerson@iderental.co.uk

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